

# Uncompahgre Nordic Association

## Volunteer Program Coordinator

The Volunteer Program Coordinator is responsible for connecting volunteers with UNA workload needs and opportunities.

### **Duties include**

- A. Encourage volunteers to sign up by enthusiastically communicating UNA workload needs and volunteer opportunities.
- B. Provide ongoing, regular communication with volunteers through social media, emails, or texts in order to maintain a cadre (small group) of enthusiastic volunteers.
- C. Connect volunteers with UNA administrative and operations volunteer staff to accomplish specific workload needs.
- D. Help UNA staff and board members develop volunteers into a source for future staff and board members.